Internet Acceptable Use Policy

Second Mesa Day School (SMDS) offers staff and students access to a computer network for educational and instructional purposes. In addition, SMDS offers staff and students access to the Internet. Internet access is intended to promote, enhance, and support educational goals and objectives. To gain access to the SMDS network and the Internet, all students under the age of 18 must obtain parental permission. All staff, students, visitors, vendors/contractors must sign the Internet Acceptable Use Policy, if they are going to access the internet onsite. A copy of the IAUP signed by the student will reside at the building in which the student attends. A copy the Internet Acceptable Use Policy signed by a staff member will be kept at the personnel office. Students 18 and over may sign their own forms.

CIPA Compliance

Second Mesa Day School has and will continue to comply with the requirements of the Children's Internet Protection Act, (CIPA) as codified at 47 U.S.C. § 254(h) and (l). SMDS is committed to assuring the safe conduct of all students while online and has a comprehensive policy about the proper use of our technological resources. At the beginning of each school year, students and staff are made aware of SMDS Internet Acceptable Use Policy. In addition, each student (parent) must sign an Internet use agreement before they are allowed access to the Internet and the SMDS network. It is the SMDS's intent to preserve network bandwidth and improve network response times by limiting Internet access to educational-related sites. The filtering software used to block and filter access to the Internet from pornographic and obscene sites is SMDS's DNSFilter, ensuring compliance with district policies and maintaining a positive online environment.

Internet Services

Access to the Internet expands classroom and library media resources. These enable staff and students to explore thousands of libraries, databases, and other informational resources. These resources can be used for individual and group projects, collaborations, curriculum materials and idea sharing.

Internet Responsibilities

With access to the Internet comes responsibility. SMDS has installed an Internet filtering application and a Firewall to help protect students from inappropriate material while they are accessing Internet resources at school. Filtering is effective but not perfect. Staff must be vigilant in monitoring student use of technology systems and prepared to enforce the guidelines found within this policy (IAUP). Parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using any media and informational sources. Students are responsible for appropriate behavior when using electronic devices and resources. When signing the Internet Acceptable Use Policy the students and parent agree to abide by the policies set forth by SMDS.

SMDS is held harmless and released from liability for ideas and concepts that students gain by their use of the Internet.

SMDS Network Services

Each staff member and student is provided with a network account, which allows access to the SMDS network and services. This access to network services is provided for those who agree to act in a considerate and responsible manner. Access is a privilege, not a right. Network accounts provide for a limited

amount of personal storage space (SMDS Share Folder) on the SMDS network for files related to the pursuit of education, which should be maintained by periodically clearing out older files.

It is important for staff and students to keep passwords secure and private. However all users should be aware that teachers and administrators have the right to review files to maintain system integrity and to be sure that the system is being used according to the SMDS Board policy.

SMDS employs an extensive back-up of data each week. Copies are stored both on-site and off-site for additional security. Employee files can be saved if saved to their Network Share Folder.

SMDS Network Access Responsibilities

Individual users of SMDS technolgy are responsible for their behavior and communication over those networks. Users will only use their personal Network ID to login to the SMDS network (some elementary students will use a generic classroom ID). When signing the IAUP users agree to comply with SMDS rules and policies.

SMDS makes no warranties of any kind, either expressed or implied, for the provided access. The staff, school and SMDS are not responsible for any damages incurred, including, but not limited to, the loss of data stored on SMDS resources, to personal property used to access SMDS resources, or for the accuracy, nature or quality of information stored on SMDS resources.

Restrictions

The following activities are not permitted on SMDS electronic resources:

- Accessing, uploading, downloading, transmitting, displaying or distributing obscene or sexually explicit material.
- Accessing, uploading, downloading, transmitting, displaying, or distributing unauthorized files or applications of any kind (including but not limited to games, IM clients, VPN's and Internet Proxies).
- Transmitting obscene, abusive or sexually explicit language.
- Damaging or vandalizing computers, computer systems, computer networks or computer files.
- Debilitating, disabling or altering computers, systems or networks.
- Creating, downloading, or distributing computer viruses or parts of computer viruses.
- Violating copyright or otherwise using another person's intellectual property without his or her prior approval and/or proper citation.
- Using another person's account, password, folder, work or files.
- Intentionally wasting computer network or printer resources.
- Using the SMDS network or equipment for personal, commercial or political purposes.
- Violating local, state or federal statutes.

Consequences for Improper Use

Inappropriate use of SMDS technology will result in the restriction or cancellation of the users account. Violations of the IAUP may lead to disciplinary and/or legal action, including but not limited to suspension, expulsion and termination, or criminal prosecution by government authorities.

Second Mesa Day School
Internet Acceptable Use Policy
Agreement

User Agreement

As a user of Second Mesa Day School's computer network, I agree to comply with the Internet Acceptable Use Policy (IAUP). I will use the SMDS network and the Internet in a constructive and appropriate manner. Should I commit any violation, my access privileges may be revoked, and disciplinary action will be taken.

☐ STAFF MEMBER   ☐ STUDENT   ☑ OTHER USER

User (print): _____

User Signature: _____

Staff Position/Homeroom Teacher: _____

Parent Agreement

As parent or legal guardian of the student above, I have read and understand the SMDS Internet Acceptable Use Policy.

_____ I grant permission for my child to access the SMDS network and Internet resources. I understand that he/she is expected to use good judgment and follow rules and guidelines when using the SMDS network and Internet resources. I agree to comply with the SMDS Internet Acceptable Use Policy (IAUP).

_____ I do not grant permission for my child to access Internet resources while at school. I understand that my child will still have access to the SMDS network and is expected to follow the rules and guidelines for the appropriate use of the network as stated in the Internet Acceptable Use Policy(IAUP).

Parent Name: (print) _____

Parent Signature: _____

Date:_____